

Careers Policy, Programme and Provider Access Policy 2019 – 2020

Programme Leader C Stephenson 01296 427221

Pupil Entitlement

The statutory guidance is relevant to 'all pupils in years 8-14' and we will also consider young people's developmental ages when preparing appropriate careers activities at Stocklake Park School, ensuring that students receive a careers programme which offers them opportunities to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

We aim to inspire students, providing encounters and activities intended to assist them in making informed decisions about their future, whether these relate to education, training, volunteering, work experience, work or access to leisure and community based activities. We aim to offer appropriate levels of information, support and guidance to enable students to achieve the best outcomes possible, and contribute to or make decisions about future destinations.

Through our curriculum, multi-agency working with other professionals and work with parents/carers, we ensure that we develop the interests, skills and talent of students to prepare them for the next steps, involving representative members of the local community and accessing local facilities.

Central to this is student participation in choices, target setting and decision making, with their increasing involvement in the Annual Review process and in shaping transition programmes, we use the Education Health Care Plan and person centred planning to identify appropriate route(s) for each learner. Academic, vocational, volunteer, supported internships and leisure and activity based routes are explored, so that students and families are aware of future opportunities and are supported to prepare and access these.

Our focus links directly to the requirements of 'Gatsby Good Career Guidance' report (2014) which became the basis for the statutory 'Careers guidance and access for education and training providers' (2018). Our careers package is also informed by Talentino Career and Enterprise Company who have adapted these documents into practical information and guidance in their 'SEND Gatsby Benchmark Toolkit' (2018).

'Schools should support every pupil, whatever their level or type of need, to fulfil their potential. Careers guidance for pupils with SEND should be based on the pupils' own aspirations, abilities and needs. Research by The Careers & Enterprise Company highlights the need to put the individual with SEND at the centre, working with the family, to start transition planning early, and the value of supported encounters with the workplace and work experience.'

Careers guidance & access for education & training providers, Department for Education, October 2018

We have close working relationships with Children's and Adults' social care, with the Transitions Team, Connexions Advisor and local colleges and schools to provide targeted and personalised support to ensure identified destinations can meet the needs of our students and to ensure their safety and well-being.

We have a flexible approach to transition, understand that our students have a wide range of needs and some may need particularly strong levels of support, for example care leavers and Looked After Children, to achieve an appropriate and aspirational placement.

Management of provider access requests

Providers wishing to request access should contact:

C Stephenson, Principal, 01296 427221

Opportunities for access

Our curriculum and careers programme includes opportunities for providers to come into school to speak to our students and/or their parents/carers. These can be arranged during timetabled Careers lessons or at other suitable times.

Please speak to C Stephenson, Principal, 01296 427 221

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Work Related Learning Co-ordinator, who will ensure that these are available for the students to have easy access.

Measuring and Assessment of the impact of the careers programme on students

Evaluation of our careers programme is designed to enable us to examine what we do consider how we can improve it and provide stakeholders with a summary of this.

This will include gathering information from the students about how they feel about their experiences in relation to the careers programme, including via student voice and observations.

Pupil progress in Careers lessons will be evaluated each term as part of our ongoing Student Tracking process.

It is our aim to provide work experience opportunities appropriate to each student from Year 11 upwards. These may be undertaken independently or supported in small groups. They should involve contact with local employers in a range of industries.

Key Stage 3	Careers Education Focus
Year 7 & 8	<p>Classroom Lessons on Skills & Interests, and 'What's important to me'</p> <p>Interaction with older learning carrying out vocational activities in school</p> <p>Student contribution to Annual Review</p> <p>Community visits & activities and visitors on site to experience and explore different activities, locations/contexts and roles</p> <p>Student and parent contribution to individual learning wheel, annual review and target setting</p> <p>Encounters with students from local schools, on and off site (e.g. Sports Leaders, volunteers, work experiences placements, themed days)</p> <p>Enterprise activities e.g. Xmas Fair</p> <p>Community Nursing Team protective behaviours courses as appropriate</p>
Year 9	<p>Education, Health Care Plan Transition Review</p> <p>Working together with students and families to identify aspirations and goals for the future</p> <p>Community visits & activities and visitors on site to experience & explore different activities, locations/contexts and roles</p> <p>Student and parent contribution to Annual Review, Learning wheel and target setting</p> <p>Meeting with Connexions Advisor Encounters with students from local schools</p> <p>Enterprise activities e.g Xmas Fair</p> <p>Community Nursing Team protective behaviours courses as appropriate</p>

Key Stage 4	Careers Education Focus
Year 10	<p>Classroom lessons on Skills & Interests</p> <p>Functional Skills lessons understanding what jobs are for and introducing concepts of money</p> <p>On site work related learning activities such as post deliveries around school</p> <p>Student and parent contribution to individual learning wheel, Annual Review and target setting</p> <p>Encounters with students from local schools, on and off site (e.g. Sports Leaders, volunteers, work experience placements, themed days)</p> <p>Enterprise activities e.g. Xmas Fair</p> <p>Community Nursing Team protective behaviour courses as appropriate</p>
Year 11	<p>On site work experience placement as appropriate</p> <p>Visits to Skills and Employment fairs</p> <p>Education, Health & Care Plan Transition Review</p> <p>Working together with students and families to identify aspirations and goals for the future</p> <p>Supporting students with transition to college, or residential setting as appropriate</p> <p>Student and parent contribution to individual learning wheel, Annual Review and target setting</p> <p>Encounters with students from local schools, on and off site (e.g. Sports Leaders, volunteers, work experience placements, themed days)</p> <p>Enterprise activities e.g. Xmas Fair</p> <p>Liaison with Children's social care and Adult Transition team; referrals as appropriate</p> <p>Community Nursing Team protective behaviour courses as appropriate</p>

Key Stage 5	Careers Education Focus
Year 12	<p>Involvement in target setting and review</p> <p>Annual Review student presentation</p> <p>On or Off-Site work experience placement and/or volunteering in local business, charity or provider</p> <p>World of work day to access local employers and visits from/to representatives in local community</p> <p>Encounters with students from local schools, on and off site (e.g. Sports Leaders, volunteers, work experience placements, themed days)</p> <p>Enterprise activities e.g. Xmas Faire, Aylesbury Market Stall, fundraising and charity events</p> <p>Liaison with Children's social care and Adult Transition team; referrals as appropriate</p> <p>Community Nursing Team protective behaviours course</p>
Year 13	<p>Involvement in target setting and review</p> <p>Annual Review student presentation</p> <p>On or Off-Site work experience placement and/or volunteering in local business, charity or provider</p> <p>Continued classroom and on site work focusing on CVs, applications, interviews and behaviour where appropriate</p> <p>Visits to Skills and Employment Fairs</p> <p>First opportunity for students to apply for Vocational Internships at Project Search</p> <p>Encounters with students from local schools, on and off site (e.g. Sports Leaders, volunteers, work experience placements, themed days)</p> <p>Lessons focused on understanding and writing CVs, applying for jobs, interview practice and appropriate behaviour</p> <p>World of work day to access local employers and visits from/to representatives in local community</p> <p>Enterprise activities e.g. Xmas Faire, Aylesbury Market Stall, fundraising and charity events</p> <p>Liaison with Children's social care and Adult Transition team; referrals as appropriate</p> <p>Community Nursing Team protective behaviours course</p>

Key Stage 5	Careers Education Focus
Year 14	<p>Involvement in target setting and review</p> <p>Annual Review student presentation</p> <p>Continued participation in full range of on-site work related learning activities</p> <p>Visits to adults with disabilities e.g. in supported and/or independent living</p> <p>Off-site work experience placement (as relevant) in local business, or charity or service provider</p> <p>Involvement with Aylesbury Youth Action</p> <p>Continued classroom and on site work focusing on CVs, applications, interviews and behaviour where appropriate</p> <p>Visits to Skills and Employment Fairs</p> <p>Education, Health & Care Plan Transition Review</p> <p>Work with Connexions Advisor</p> <p>Liaison with Adult Transition team</p> <p>Working together with students and families to identify aspirations and goals for the future</p> <p>Supporting students with transition from school to appropriate further education placement e.g. programme of visits to colleges</p> <p>World of work day to access local employers and visits from/to representatives in local community</p> <p>Encounters with students from local schools, on and off site (e.g. Sports Leaders, volunteers, work experience placements, themed days)</p> <p>Enterprise activities e.g. Xmas Faire, Aylesbury Market Stall, fundraising and charity events</p> <p>Community Nursing Team protective behaviours course</p>